

## 2026 RENDEZVOUS IN THE PARK - FOOD VENDOR CONTRACT

The Heart of Wisconsin Chamber of Commerce will consider requested dates when creating the vending schedule but reserves the right to make adjustments as needed. This schedule is not final.

***I am interested in vending at the following dates (please check date requests below):***

**JUNE 17th**    **JULY 15th**    **AUGUST 19th**

COMPANY NAME

CONTACT NAME / TITLE

ADDRESS

CITY

STATE

ZIP

SIZE OF FOOD VEHICLE (LENGTH x WIDTH)

PHONE

EMAIL

*Description of proposed products / services:*

**Please check if you will need electricity.**

### CONTRACT TERMS

**USE:** You will use the space designated for the purpose of the display and retail sale of your product(s), and for no other purpose.

**BOOTH NEEDS:** Any modification of construction to the space you occupy required by any code, law or agency of legitimate jurisdiction shall be done at your sole cost and expense.

**FEES SCHEDULE:** Each Thursday you vend for the Lunch by the River event, you shall pay 8% of your gross sales payable at the end of each vendor date to the Heart of Wisconsin Chamber of Commerce (12% for non-Chamber members). If a vendor becomes in arrears, they will not be allowed to vend or be featured in advertising again until all late payments have been received. If you are not present on the assigned date and didn't notify the Chamber at least one week prior to the assigned date, you will be charged \$50.00 as advertisement has been done for this date.

**INSURANCE REQUIREMENTS:** You will maintain a policy or policies with established insurance companies throughout the term of this contract hereunder naming the City of Wisconsin Rapids as co-insured and provide proof of said insurance coverage to the Heart of Wisconsin prior to the start of the contract term. Due to Chamber office no later than May 1st, 2026.

**PERMIT:** I will provide the Heart of Wisconsin Chamber of commerce proof that my business has passed inspection and received approval and permitted by the Wood County Health Department. (Call the Health Department at 715.421.8911 for more information.)

**LOSS:** You shall bear sole responsibility for any loss or damage to your premises or merchandise.

**MAINTENANCE:** You shall conduct your business in a safe and orderly manner and shall secure all necessary licenses and/or permits and comply with all ordinances. You should leave the premises you occupy clean and in the same condition they were originally. You shall cover all electrical cords, including extension cords, that are obstructing any walking path during event.

**INDEMNITY:** You shall indemnify and hold the Heart of Wisconsin Chamber of Commerce from and against any and all claims', liabilities, fines, damages and expenses relating to or arising out of any act or neglect on your part or on the part of your employees or agents.

**SALES:** You shall pay any and all tax, which may be levied upon or against your property.

**CANCELLATION POLICY:** In the event of inclement weather, you will be contacted no later than 10:00am on the day of canceled event. If a vendor must cancel, the Heart of Wisconsin must be notified no later than 4pm the Thursday before vending (this requires a minimum of a 7-day notice). If you cancel after that date, a \$50.00 charge will apply.

**SIGNAGE/ADVERTISING:** You are encouraged to display a professional promotional banner advertising your organization and its products. Promotional mention of your business will be made the week of your vending date(s).

For any questions, or to pay by credit card, call 715.423.1830 or visit [www.wisconsinrapidschamber.com](http://www.wisconsinrapidschamber.com)

*I have read and agree to the contract terms listed.*

SIGNATURE

PRINT NAME

DATE